

**MINUTES of MEETING of APPOINTMENTS PANEL held BY TEAMS  
on FRIDAY, 16 APRIL 2021**

**Present:** Sarah Compton-Bishop (Chair)

Kirsty Flanagan	Councillor Gary Mulvaney
Councillor Kieron Green	Dr Boyd Robertson
George Morrison	

**Attending:** Jane Fowler, Head of Customer and Support Services

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were intimated on behalf of:

Councillor Robin Currie  
David Gardener, Director of NHS Highland

It was noted that Councillor Gary Mulvaney would act as a substitute for Councillor Robin Currie on the Panel.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

The Panel resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

**3. APPOINTMENT OF HEAD OF FINANCE AND TRANSFORMATION (HSCP)**

The Appointments Panel met to short list applications as part of the Head of Finance and Transformation (HSCP) recruitment process.

**Decision:**

Five candidates were selected for invitation to the Assessment Centre and Technical, Financial interview during the week beginning 19 April 2021. Only those candidates meeting the required threshold will be invited for interview on 30 April 2021.

**4. CONSIDERATION OF DRAFT PANEL QUESTIONS**

The Panel gave consideration to a verbal update outlining the topic for presentation and draft panel questions for the post of Head of Finance and Transformation to the HSCP.

**Decision**

It was agreed that the Head of Customer Support Services would provide the final version of the presentation question and a list of questions for panel members prior to interview.

(Reference: Verbal Update by Head of Customer Support Services)

## **5. SUMMARY OF APPOINTMENTS PROCESS**

The Appointments Panel gave consideration to the summary of appointments process.

### **Decision**

The Appointments Panel agreed to note the summary of appointments process.

(Reference: Summary of Appointments Process, dated 1 April 2021, submitted)

## **6. ANY OTHER COMPETENT BUSINESS**

There was no other competent business discussed.